

SHIVAJI COLLEGE, UNIVERSITY OF DELHI
RAJA GARDEN, RING ROAD
NEW DELHI -110027

Date :- 14/07/2017

NOTICE INVITING TENDERS

1. Sealed bids are invited from experienced, resourceful and bonafide firms on single stage two bid system for **“Purchase of Green grass carpet”**. The sealed Tender superscribed as **“Tender for Purchase of Green grass carpet ”** along with technical and financial bid in separate envelope must reach the office in the name of the Principal, Shivaji College, Ring Road, Raja Garden, New Delhi – 110027

2. **CRITICAL DATE SHEET as under.**

Date	Date and Time
Published Date	15/07/2017
Bid Submission Start Date	17/07/2017 (2.00 PM)
Bid Submission End Date	04/08/2017 (4.00 PM)
Financial Bid Opening Date	10/08/2017 (11.30 AM)

3. **Bid Submission:** Separate envelopes should be used for Technical and Financial Bids and indication to that effect may please be superscribed on the envelopes.

4. Tenderer/Contractors are advised to follow the following Technical conditions: - .

- (a) Tender fee of Rs 500/- (Non- refundable) and Earnest Money of Rs. 10,000/- is to be deposited through Demand Draft in favour of Principal, Shivaji College, payable at New Delhi.
- (b) The firm's profile with complete details duly signed.
- (c) The firms having experience of supply of green carpet grass in garden of this tender will be selected. The firms should have valid PAN & other statutory registration Number.
- (d) The firms who have already completed **at least three similar work** of **value Rs 2.00 Lakh in** an each contract in Govt., Semi Govt., Govt. Undertakings, and Govt. Autonomous Organizations / Institutes will be selected.
- (e) The firms shall provide a set of detailed working of supply of green grass carpet with the Technical specifications and acceptance thereof (**Annexure –I of the tender**).
- (f) An undertaking (self-certificate) that the **agency hasn't been blacklisted** by a Central / State/UT Government institution and there has been no litigation with any government department.

(g) No near relative certificate.

(h) Acceptance of other terms and conditions.

Other terms and Conditions:-

- i. The institute may accept or reject any or all bids in part or in full without assigning any reason and does not bind itself to accept the lowest bid. The institute at its discretion may change the quantity, upgrade the criteria, and drop any item or part thereof at any time before or after placement of the order.
- ii. The Institute also reserves the right of splitting the items within two or more contractors for placement of order.
- iii. Not more than one tender shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejections.
- iv. **Payment terms :- 90 % payment** will only be made after successful completion of contract and on submission of working satisfactory report in this regard. **10% payment** will be made after six months from the date of completion of contract.
- v. The bidder shall remain valid for acceptance for a period of 180 days from the date of order.
- vi. The payment will be made to the firm at any Bank Account maintained in India by way of NEFT/RTGS after statutory deduction as per applicable laws.
- vii. The quoted price shall be inclusive of all taxes by whatever name called.


PRINCIPAL


COMPANY LETTER HEAD

Annexure –I

TECHNICAL SPECIFICATIONS

Details of green carpet grass (**approx. 38000 sq.ft.**) to maintain the greenery of front lawn are as under:-

S No.	Description of Item	Quantity
a)	Selection no.1 carpet type grass is required for the main lawn of shivaji college and the supply material should be free from weeds, diseases, free from impact of pest attack and grass height is not more than 1 inch in and lush green patches is required & patches should be at least 1x3ft(01 ft wide and 3 ft long) (approx. 38000 sq.ft.). Grass should be delivering at the college premises by the contractor loading unloading and carriage should include in grassing charge.	38000 sq ft approx

COMPANY LETTER HEAD

FINANCIAL BID UNDERTAKING

From: (Full name and address of the Bidder)_____

To,
The Principal,
Shivaji College, University of Delhi
Raja Garden, Ring Road
New Delhi -110027

Dear Sir/Madam,

1. I submit the Price Bid for supply of green grass carpet activities as envisaged in the Bid document.
2. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.
3. I offer to supply at the rates as indicated in the price Bid, **(Annexure -2)** inclusive of all applicable taxes.
4. I hereby declare that price quoted in the Financial Bid are for the supply of green grass carpet meeting all the specifications and parameters of Technical Specifications as given in the Tender Document.

Yours Faithfully,

Signature of authorized Representative

COMPANY LETTER HEAD

(Annexure -2)

FINANCIAL BID

Sl. No.	DESCRIPTION	Item Quantity	Firm Price(INR) (To be filled in by Bidder)	
			Price per Sq. Ft.	Total Price
1.	Complete Supply of green grass carpet as per Technical Specifications in the (Annexure I) Technical Bid Document .	38000 sq. ft. (approx.)	INR in figures..... INR in Words	INR in figures..... INR in Words

1. The rates shall be quoted in Indian Rupee only.
2. The rates will be inclusive of all transportation, taxes fees, levies, etc. and any revision in the statutory taxes, fees, etc will be the responsibility of the Bidder.
3. In case of any discrepancy/difference in the amounts indicated in figures and words the amount in words will prevail and will be considered.
4. The payment will be made to the firm at any Bank Account maintained in India by way of NEFT/RTGS after statutory deduction as per applicable laws.
5. The quoted rates shall remain firm throughout the tenure of the contract and no revision is permissible for any reason.

Authorized Signatory
(Signature of the Authorized Person)