

**Quotation to Provide Waste Paper Recycling Service on Non-Monetary Exchange Basis**

Sealed Quotation are invited from the experienced Waste Paper Recycling Service Provider to provide recycled paper & paper products, on non-monetary basis, in exchange of old newspapers, magazines, old books and office grade papers etc.

The sealed quotations should be submitted in the following format:


Paper/Paper Products with Size, GSM (75 GSM or more for A4 Size Paper) & Other description	Quantity offered in exchange of 1 ton of office Grade Paper	Quantity offered in exchange of 1 ton of Newspaper and Magazines Grade paper	Quantity offered in exchange of 1 ton of Old Books

Note: 1 ton (One ton) is used as reference figure. Pro-rata method will be used for calculation based on actual quantity of waste Product.

The sealed quotation addressed to "The Principal, Shivaji College, Ring Road, Raja Garden, New Delhi - 110027 and should reach this office latest by 24<sup>th</sup> May 2024 by 4.00 p.m.

**Other terms and conditions:**

1. The Waste Paper Recycling Service Provider is required to submit the proof of having provided the recycled paper & paper products to atleast three government/private institution in Delhi NCR on non-monetary exchange basis during last five years.
2. The waste paper Recycling Service Provider will be responsible for picking up old newspapers, magazines, old books and office grade papers etc. from the College and provide Paper & paper Products at the College Premises free of cost.
3. The Waste Paper Recycling Service provider will arrange for weighing machine.
4. The Waste Paper Recycling Service Provider will arrange for labour and transportation. There will be no charge/cost viz. labour charge, transportation cost etc. payable by the Shivaji College in the whole process.
5. The Waste Paper Recycling Service Provider will be responsible for safe disposal of the waste (i.e. old newspapers, magazines, old books and office grade papers etc.) and ensure that waste is not disposed of publicly.
6. That Waste Paper Recycling Service Provider will submit a Certificate issued from paper Mill of having recycled the waste paper collected from Shivaji College.
7. The contract awarded vide this quotation may be extendable for a period of upto 3 years on the same terms and condition and mutual understanding of the parties subject to approval of the competent authority of the Shivaji College.
8. The other terms and conditions including the quantity of the waste and picking up frequency etc. will be mutually decided between the Shivaji College and Waste Paper Recycling Service Provider.
9. No quotation will be accepted after the last date and time.
10. Correction and alteration in the Quotation should be strictly avoided.
11. The College reserves the right to accept or reject any or all the quotations without assigning any reason.

  
**Prof. Virender Bhardwaj**  
**Principal**