



शिवजी कॉलेज
(दिल्ली विश्वविद्यालय)
Shivaji College
(University of Delhi)



NAAC ACCREDITED "A" GRADE COLLEGE

Date: 18.02.2021

IMPORTANT NOTICE

The students of **Under Graduate and Post Graduate of Semester- I** admitted in **Academic Year 2020-21** are hereby required to fill the online examination form for the **Semester Examination to be held in March, 2021** and the **last date of submission is 03.03.2021**. The examination branch has created a student portal to fill their tentative examination form through this portal from their home. The link of student portal is given as under:

http://durslt.du.ac.in/DuExamForm_ND2020/StudentPortal/Fresh_Students/Login.aspx

Note: The following mandatory fields are required for Login to access the Student Exam Portal.

1. College Name
2. Admission Ref. No.
3. Student Name
4. Date of Birth
5. Registered Email-ID

Step-wise instructions are attached in next page how to fill the examination form.

In case of any query / discrepancy in filling of the examination form, student may contact their respective dealing assistant in the College Office.

Shiv Kumar Sahdev

(Dr. Shiv Kumar Sahdev)
Officiating Principal



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INSTRUCTIONS BEFORE FILLING THE EXAMINATION FORM

Step-1: All students of 1st Semester should register from the link "Register New Student" available on the login page of the student examination portal with valid E-mail ID. Student should fill the complete registration form and click the submit button. After submitting the form "Admission Ref. No." will be generated.

Step-2: After the "Admission Ref No" is generated, students have to login and fill his/her Examination Form by using Admission Ref. No. , Student Name, Date of Birth and same email Id.

Step-3: Before filling the Examination form, students have to refer the date-sheet for their Unique Paper Code (U.P.C). After filling the Examination Form, students have to click on "Submit & Print" button. As soon as students click on this button the filled "Tentative Exam Form" will be displayed. The students should get it printed or save a soft copy for future reference.

Note: College will check and approve the "Tentative Exam Form" generated by the portal. After this, students' Examination Roll No. will be generated.