

### Meeting of IQAC with the Criteria-coordinators regarding AQAR preparation

A meeting of the IQAC committee was held on October 11, 2021, at 11:30 AM in the committee room with the Criteria-coordinators to discuss the preparation of the AQAR for 2020-2021

- All Criteria-coordinators were requested to submit the first draft of AQAR 2020-2021 by **October 21, 2021**. Department and Committee PPTS (2020-2021) will be shared with the Criteria-coordinators for reference.
- A mail will be sent to the teachers-in-charge for getting feedback-form filled by students and faculty of the department. Similarly, a mail will be sent other stakeholders (employers, non-teaching staff, alumni and parent) for feedback.
- Teachers-in-charge will also be requested to log on to INFLIBNET-NLIST and use the e-resources regularly.
- All Criteria-coordinators were requested to review the AQAR proforma and discuss issues related to the same with the IQAC core committee.
- **Admin AO will be requested not to release any provisional certificate to students until they fill in the feedback form.**

#### Members present were:

Prof. Rashmi Wardhan, Convener IQAC

Dr Surbhi Madan, Criteria 1 Coordinator

Dr Preeti Tewari, Criteria 2 Coordinator

Dr Sunita Singh, Criteria 3 Coordinator

Dr Renu Baweja, Criteria 3 Coordinator

Dr Prabuddha Mishra, Criteria 7 Coordinator

Ms Shivani Gupta, Criteria 5 Coordinator

Ms Iti Dandona, Criteria 6 Coordinator

Dr Leisangthem Gitarani Devi, Criteria 6 Coordinator

*Rashmi Wardhan*  
*SMB*  
*P. Tewari*  
*Sunita Singh*  
*Renu Baweja*  
*Prabuddha Mishra*  
*Shivani Gupta*  
*Iti Dandona*  
*Gitarani Devi*