

SHIVAJI COLLEGE, UNIVERSITY OF DELHI
RAJA GARDEN, RING ROAD
NEW DELHI -110027

Date :- 08-06-2017

TENDER NOTICE FOR CIVIL CONSTRUCTION WORK

1. Sealed bids are invited from experienced, resourceful and bonafide firms on single stage two bid system for the following works contract. The sealed Tender superscribed as “**Tender for CIVIL CONSTRUCTION WORKS** ” along with technical and financial bid in separate envelope must reach the office in the name of the Principal, Shivaji College, Ring Road, Raja Garden, New Delhi – 110027

S.No	Nature of work	Area (Appox.)
1.	Stage	20 x 20 x 3
2.	Flooring (Cement Concrete)	5000 sq ft.
3.	Varnishing	5000 sq ft.

Detailed technical specifications will be uploaded in college website after pre-bid meeting through Corrigendum for works Contract.

2. **CRITICAL DATE SHEET** as under.

Date	Date and Time
Published Date	08-06-2017
Pre bid meeting	20-06-2017 (11:00 AM)
Bid Submission Start Date	22-06-2017
Bid Submission End Date	29-06-2017
Financial Bid Opening Date	03-07-2017

3. **Bid Submission:** Separate envelopes should be used for Technical and Financial Bids and indication to that effect may please be superscribed on the envelopes.

4. Tenderer/Contractors are advised to submit the following along with Technical specifications: - .

- (a) Tender fee of Rs 500/- (Non- refundable) and Earnest Money of Rs. 10,000/- is to be deposited through Demand Draft in favour of Principal, Shivaji College, payable at New Delhi.
- (b) The firm’s profile with complete details duly signed.
- (c) The firms must have completed atleast three similar work of **value Rs. 2 Lacs in** an each contract in Govt., Semi Govt., Govt. Undertakings, and Govt. Autonomous Organizations / Colleges.

OR

The firm must have annual turnover for **Rs. 10 lacs** /- (receipts from civil works) during immediate last three years. (Certified by the Chartered Accountant)

- (d) The firms shall provide a set of detailed working of each work with the Technical specifications and acceptance thereof (**Annexure –I of the tender**).
- (e) The firms must provide experience certificate of last three years along with proof.
- (f) An undertaking (self-certificate) that the **agency hasn't been blacklisted** by a Central / State/UT Government institution and there has been no litigation with any government department.
- (g) Tenderer/Contractors must submit a certificate that none of his/her relative is working in the college.
- (h) Financial standing through latest I.T.R. of last 3 years.
- (i) Acceptance of other terms and conditions.

Other terms and Conditions:-

- i. The College may accept or reject any or all bids in part or in full without assigning any reason and does not bind itself to accept the lowest bid. The College at its discretion may change the quantity, upgrade the criteria, and drop any item or part thereof at any time before or after placement of the order.
- ii. The College also reserves the right of splitting the items within two or more contractors for placement of order.
- iii. The College also reserves the right to alter any condition/s for tender process at any stage after recording reasons in writing thereof. Although, altered conditions will be applicable to all bidders uniformly. The decision of College shall be final and binding.
- iv. Not more than one tender shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejections.
- v. The College reserves their right to negotiate the quoted prices with L1 bidder before award of work.
- vi. **Payment terms :-** Full and final payment will only be made after successful completion of each work and on submission of working satisfactory report in this regard.
- vii. The bidder shall remain valid for acceptance for a period of 180 days from the date of work order
- viii. The payment will be made to the firm at any Bank Account maintained in India by way of NEFT/RTGS **after statutory deductions as applicable laws.**
- ix. Tenderers must include in their rates, VAT, sales tax, excise duty, octroi, on works contracts and any other tax and duty or other levy levied by the Central Government or any State Government or local authority, if applicable and prevalent during the entire contract period.

- x. The rates quoted in the tender shall include all charges for clearing of site before commencement and after completion, necessary scaffolding, equipment, storage sheds, security & safety as well as working on all day including Sundays and Holidays, protection of the public and safety of adjacent roads, walls, houses, buildings and all other erections, matters or things etc. The Contractor shall take down and remove any or all such scaffolding, etc., as occasion shall require or when ordered so to do , fully reinstate and make good all matters and things disturbed during the execution of work and to the satisfaction of College.


Principal

COMPANY LETTER HEAD

Annexure –I

TECHNICAL SPECIFICATIONS

1. The detailed technical specifications of following works will be given after pre-bid meeting.

S.No	Nature of work	Area (Appox.)
1.	Stage	20 x 20 x 3
2.	Flooring (Cement Concrete)	5000 sq ft.
3.	Varnishing	5000 sq ft.

2. Contractors are advice to attend pre-bid meeting along with detailed technical specifications (as per CPWD norms) of above said works (in triplicate copy) and plan of works.
3. The College reserves the right to select any one technical specifications or part thereof without assigning any reason thereof.
4. The selected technical specification will be uploaded in college website after pre-bid meeting and interested contractors are advice to quote rates on that basis only.

COMPANY LETTER HEAD

FINANCIAL BID UNDERTAKING

From: (Full name and address of the Bidder)_____

To,

**The Principal,
Shivaji College, University of Delhi
Raja Garden, Ring Road
New Delhi- 110027**

Dear Sir/Madam,

1. I submit the Price Bid for work contract and related activities as envisaged in the Bid document.
2. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.
3. I offer to work at the rates as indicated in the price Bid **(Annexure -2)** inclusive of all applicable taxes.
4. I hereby declare that price quoted in the Financial Bid are for the work contract as specified in the Technical Bid meeting all the specifications and parameters of Technical Specifications as given in the Tender Document.

Yours Faithfully,

Signature of authorized Representative

COMPANY LETTER HEAD

(Annexure -2)

FINANCIAL BID

Sl. No.	DESCRIPTION	Item Quantity	Firm Price(INR) (To be filled in by Bidder)	
			Price	Total Price
1.	Complete Scope of Stage (20x20x3) as per Technical Specifications in the Technical Bid Document.	As per Detailed Specifications	INR in figures..... INR in Words	INR in figures..... INR in Words
2.	Complete Scope of Flooring (Cement Concrete) as per Technical Specifications in the Technical Bid Document.	As per Detailed Specifications	INR in figures..... INR in Words	INR in figures..... INR in Words
3.	Complete Scope of Varnishing as per Technical Specifications in the Technical Bid Document.	As per Detailed Specifications	INR in figures..... INR in Words	INR in figures..... INR in Words

1. The rates shall be quoted in Indian Rupee only.
2. The rates will be inclusive of all taxes fees, levies, etc. and any revision in the statutory taxes, fees, etc will be the responsibility of the Bidder.
3. In case of any discrepancy/difference in the amounts indicated in figures and words the amount in words will prevail and will be considered.
4. The payment will be made to the firm at any Bank Account maintained in India by way of NEFT/RTGS after statutory deduction as applicable laws.
5. The quoted rates shall remain firm throughout the tenure of the contract and no revision is permissible for any reason.

Authorized Signatory
(Signature of the Authorized Person)