



SHIVAJI COLLEGE

(UNIVERSITY OF DELHI)
ACCREDITED BY NAAC WITH 'A' GRADE

Address: Raja Garden, Ring Road, New Delhi – 110027

Website: www.shivajicollege.ac.in

Email: ntsrecruitment.shivaji@gmail.com

Advertisement No.: Recruit./NTS/2019

Date: 02.03.2019

Online Applications are invited for the post of Administrative Officer (No. of Post(s) – 01) in the College. The details of the post, pay scale in the pay matrix, procedure for filling vacancy etc. are given as under: -

Sr. No.	Name of the Post	Pay Scale in the Pay Matrix (as per 7 th CPC)	Age Limit	Total No. of Vacancies	Category				
					UR	SC	ST	OBC	PwD
1.	Administrative Officer	Level-10 (₹56,100 – ₹1,77,500)	35	1	1	-	-	-	-

(Apart from basic pay, the posts carry DA, HRA and Transport Allowance etc. as per rules of University of Delhi/UGC)

Abbreviations stand for: UR - Unreserved, OBC - Other Backward Classes, PwD – Persons with Disabilities (VH (LV)- Visually Handicapped (Low Vision), OH- Orthopedic Handicapped, HH – Hearing Handicapped).

Opening Date of Application: - 02.03.2019 (Saturday)

Closing Date of Application: - 16.03.2019 (Saturday)

Candidates must apply online through the website: www.shivajicollege.ac.in. The closing date for submission of online application is upto 23.59 Hrs dated 16.03.2019 (Saturday) after which the link will be disabled. **The fee for the above post(s)** - ₹ 500/- for General/OBC Category, ₹ 250/- for SC/ST Category. All PwD and Female Candidates are exempted from payment of application fee.

Note(s):

1. The College reserves the right to change the nature and/or number of posts advertised or not to fill any or all the above posts at any stage without assigning any reason thereof.
2. Persons with Disabilities (PwD) Candidates may approach the help desk set up at the College, in case they require any assistance in filling up the application form.
3. Age relaxation will be allowed as per guidelines of University of Delhi/ UGC.
4. Only Online Applications through the College's website will be accepted. Applications received through any other mode would not be accepted and summarily rejected.
5. For further details i.e. General instructions to the candidates, qualifications, scheme of examinations etc., please visit the College Website: www.shivajicollege.ac.in. Candidates are instructed to carefully read the eligibility criteria along with the General instructions to fill the online application form.
6. The date of Written Test/Skill Test/Practical (or interview, where ever applicable) etc. will be notified through College Website.
7. Any addendum/ corrigendum / notification shall be posted only on the College Website. It shall be the responsibility of the candidates to visit the college website: www.shivajicollege.ac.in on regular basis.


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