

## **SHIVAJI COLLEGE, NEW DELHI**

### **MINUTES OF THE MEETING, INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Minutes of the Internal Quality Assurance Cell (IQAC) meeting held on Monday, 5<sup>th</sup> September, 2016 at 2:00 PM in the Committee room to review the first AQAR report prepared post the NAAC visit and its final submission.

The following members were present:

1. Dr. Shashi Nijhawan, Principal
  2. Dr. Anita Kapur, Associate Professor, Department of Botany (Coordinator)
  3. Dr. Darshan Malik, Associate Professor, Department of Biochemistry
  4. Dr. Anuradha Mal, Associate Professor, Department of Botany
  5. Dr. Tejbir Singh Rana, Associate Professor, Department of Geography
  6. Ms. Suman Kharbanda, Associate Professor, Department of Commerce
  7. Dr. Aparna Jain, Associate Professor, Department of Mathematics
  8. Dr. Jeetendra Aggarwal, Assistant Professor, Department of Mathematics
  9. Dr. Vandana, Assistant Professor, Department of Mathematics
  10. Ms. Nishtha Srivastava, Assistant Professor, Department of History
  11. Dr. Kiran Bamel, Assistant Professor, Department of Botany
  12. Dr. Aeshna Nigam, Assistant Professor, Department of Zoology
  13. Dr. Ankita Dua, Assistant Professor, Department of Zoology
  14. Mr. Parveen Kumar Section Officer Accounts
  15. Mr. Hemant Lamba Section Officer Administration
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- The IQAC Coordinator, Dr. Anita Kapur welcomed the members and gave a presentation highlighting the AQAR report prepared by the college for the first time.
  - All the missing information as suggested by the members in the criterias was added and it was decided to present the final AQAR to the external members of IQAC and Chairman of Governing Body.

- The committee decided to submit the report by 14<sup>th</sup> September 2016 post the approval of the Chairman of Governing Body.
- The meeting ended with a vote of thanks.